

March 2019

Dear Applicant

## Community Fundraiser – Bradford

Thank you for your enquiry regarding the above vacancy.

I am enclosing -

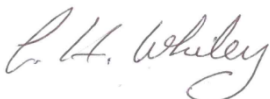
- role guide
- overview of services
- application form, and
- equal opportunities monitoring form

The application form is an opportunity to tell us how you fit the essential experience, skills, abilities and knowledge that we consider necessary for a person to be successful in this role. On your application you should indicate clearly how you feel you meet these points, addressing every part of the person specification and giving evidence, including details of any community or voluntary experience. CVs will not be considered so please do not send one.

The application form and equal opportunities monitoring form should be completed and returned by **Tuesday 2<sup>nd</sup> April 2019 (noon)**. We plan to interview on **Wednesday 10<sup>th</sup> April, 2019**. Please ensure that you put a day time telephone contact number on your application form. If you have not heard from us by 10<sup>th</sup> April, unfortunately, you have not been short-listed.

If you require *any* further information or would like to discuss the post, please do not hesitate to contact me on 01274 449660.

Yours faithfully



**Chris Whiley**  
Director

Encs

